

**Linden County Water District  
Regular Board of Trustee Meeting Minutes  
October 18, 2018**

**Directors Present:** President Paul Brennan, Vice President David Fletcher, Director Cliff Powell, Director Myron Blanton and Director Elaine Reed

Board Secretary Barbara Kascht and General Manager Tom McCoy were also in attendance

**Directors Absent:** None

**Public Comment:** None

**Agenda Items:**

Vice President David Fletcher opened the meeting, with the agenda taken out of order until President Paul Brennan arrived.

**3. CONSENT CALENDAR**

Director Cliff Powell noted that Linden-Peters Rural Fire Zone 1 anticipated 2018-19 tax revenue is \$13,731.82, of which LCWD receives 9%. Barbara Kascht explained the \$95.00 per month received from LPFD is designated for fire hydrant maintenance and installation of new/replacement hydrants. Myron Blanton moved to approve the consent calendar as follows:

- a. September 20, 2018 Regular Meeting Minutes
- b. Warrant Listing
- c. Financial Reports
- d. Operations Report
- e. Correspondence – San Joaquin County Auditor-Controller’s Office

seconded by Elaine Reed. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1 Motion carried.

Barbara Kascht advised, per correspondence from the Registrar of Voter’s Office, that Vice President David Fletcher has filed his Nomination documents for another four-year term. Director Cliff Powell did not file a Declaration of Candidacy, so an appointment will need to be made to fill the vacancy.

General Manager Tom McCoy stated that he is unable to attend the November 15, 2018 meeting. District Engineer Matt Ospital will be in attendance in November to discuss upcoming projects.

**1. NEW BUSINESS**

- a. **Karen Servas, Grant Writer.** Safety in regard to fire suppression, water quality and energy efficiency were mentioned as key topics for grant opportunities. Karen Servas reported that she briefly researched the Water Board for grant and loan possibilities. Currently, the District is planning to fund upcoming water and sewer projects with accrued revenue and obtain a loan and/or grant for the water storage tank. The WWTP solar project is to be funded with money designated for plant expansion but acquiring a grant would be a better option. The Board advised Ms. Servas of other issues pertinent to the District.

## 2. OLD BUSINESS

- a. **Capital Replacement Projects.** General Manager Tom McCoy reported that the sewer main on Highway 26 had been cleaned out. There is a separation at the connection of one residence. Rob Schmidt can continue to video the District's sewer lines until his business closing date of October 31, 2018.
- b. **Solar Project.** The WWTP solar project was put out to bid. Six contractors attended the job walk but only one submitted a bid. General Manager Tom McCoy directed Barbara Kascht to reach out to the other contractors to find out why they did not bid. Two contractors did not have the C-10 license specified and some were leery of the Permission to Operate (PTO), as the contractor would not be fully paid until PG&E granted a PTO. The quote received from 1<sup>st</sup> Light Energy was higher than anticipated at \$217,000 and they did not bid the scope of work requested by the District in the RFP. Additionally, the WWTP is in the Zone A flood area and has no established elevation point. Weber Ghio has been in contact with San Joaquin County regarding permitting. General Manager Tom McCoy is working with Matt Ospital and Bob Parkins to improve the bid packet in order to re-bid the project.
- c. **Sustainable Groundwater Management.** Vice President David Fletcher reported on potential projects suggested by JPA members to reach sustainability. LCWD may have to pay for another entity not to use water, such as in groundwater exchange.
- d. **Water Usage.** September water usage figures were reviewed. Out of the 23 high users, seven were in Granada and seven on Front Street. Director Myron Blanton noted that high usage figures were down from last month. It has been observed that customers are watering on the wrong days and times. Fines could be imposed per the District's Drought Management Plan.

## 4. ADJOURNMENT

There being no further business David Fletcher moved to adjourn the meeting, seconded by Myron Blanton. AYES: 5 NOES: 0 ABSTAIN: 0 ABSENT: 0 Motion carried.