

ADDRESS: **Linden County Water District**
P.O. Box 595
Linden, CA 95236
PHONE: 209-887-3216

Enterprise System Catalog:

JUNE 30, 2016

VENDOR AND PRODUCT: **American Business Software, Inc., Utility Billing, Program Version 2018**

SYSTEM PURPOSE: Utility billing for water and sewer services

CATEGORIES/TYPES OF DATA: Customer contact information, usage and billing information

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Microsoft Office 2013, Word 2013**

SYSTEM PURPOSE: Create meeting agendas, minutes, and miscellaneous documentation related to the operation of the District.

CATEGORIES/TYPES OF DATA: Customer contact information and correspondence, meeting details.

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Microsoft Office 2013, Excel 2013**

SYSTEM PURPOSE: Address & phone listing, accounts receivable, water usage and backflow device spreadsheets.

CATEGORIES/TYPES OF DATA: Customer contact information, water usage data, backflow device location and testing.

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **QuickBooks, QuickBooks Pro 2014**

SYSTEM PURPOSE: Accounting, record deposits with breakdown of utility billing customers payments.

CATEGORIES/TYPES OF DATA: Customer payments, District income and expenditures.

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Oracle Peoplesoft Enterprise, San Joaquin County CAPS Financials**

SYSTEM PURPOSE: Generate warrants for District vendors, pay District employees.

CATEGORIES/TYPES OF DATA: District vendor contact and payment information, personnel information

DEPT./PRIMARY CUSTODIAN: San Joaquin County Auditor Controller's Office

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

